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**OFFICE OF THE  
JABALPUR CITY TRANSPORT SERVICES LIMITED**

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No. 412/JCTSL/016/55B-ADVT. CITY BUSES/18-19

Dated:- 08/03/2019

**RFP DOCUMENT**

**FOR**

**“Engagement of Agency for Advertisement Rights on City Buses of  
JCTSL Jabaplr”**

**For Batch “C”**



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**(Regd. No. U 60210 MP 2006 SGC 018911)  
Regd, Office - Cabin No 3 Transport Cell Jabalpur Smart City Office Manas  
Bhawan Wright Town Jabalpur  
Telephone No. : 4014501, 8085922322**

## **DISCLAIMER**

This RFP document is being issued by . Jabalpur City *Transport Services Ltd.* (JCTSL), hereinafter referred to as the “Regulator” for inviting E-Tender, RFPs to engage entities and organizations for advertisement on city buses on such terms and conditions as set forth in this E-Tender, RFP or that may subsequently be provided to bidder(s) in documentary form by or on behalf of JCTSL. It is hereby clarified that this RFP document is not an agreement and the purpose of this RFP is to provide the bidder(s) with information to assist them in the formulation of their proposals. Bidder should carefully examine and analyze the RFP document and to carry out its own investigation with respect to all matters related to the project, seek professional advice on technical, financial, legal and regulatory and taxation matters and satisfy itself of consequences of entering into any agreement and / or arrangement relating to the project. JCTSL makes no representation or warranty and shall incur no liability under any law as to the accuracy, reliability or completeness of the information contained in the RFP. The RFP Document, if purchased by the Bidder is not transferable.

**JABALPUR CITY TRANSPORT SERVICES LIMITED**

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**CIN U60210 MP 2006 SGC 018911**

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**No. 412/JCTSL/016/55B-ADVT. CITY BUSES/18-19**

**Dated:- 08/03/2019**

**Notice Inviting Tender (NIT)**

JCTSL Invites Online tender For “**Engagement of Agency for Advertisement Rights on City Buses of jctsl Jabaplr**”. Details can be viewed on [www.jctsl.org](http://www.jctsl.org) and [www.mptenders.gov.in](http://www.mptenders.gov.in) , Amendment to NIT, if any, would be published on website only. Not in news paper.

**Sd**  
**Chief Executive Officer**  
**Jabalpur City Transport Services Limited**  
**Jabalpur**

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## **1 PREAMBLE**

“Jabalpur City Transport Services Ltd” has been incorporated as company to operate and manage the public transport system with Private sector participation in Jabalpur City. company is ideally constituted as a Public Limited Company, & is incorporated under the Companies Act, 1956. The company has been formed under the chairmanship of Mayor, Jabalpur with Commissioner, Municipal Corporation of Jabalpur as its Managing Director.

## **2 PROCEDURE & MANAGEMENT**

The management of the company is entrusted with the Board of Directors. There are Seven members on Board of Directors with Collector Jabalpur as its Executive Director, Commissioner Municipal Corporation Jabalpur as its Managing Director who shall be entitled to exercise all powers for effective management of the proposed transport system under Public Private Partnership model.

It needs to be specified that this tender relate to advertising right for the 15 numbers of City buses only procured by the Municipal Corporation Jabalpur and handed over to JCTSL for Operation and playing in Jabalpur. Other New Buses if came then this tender will not be liable for the same and Company will have the rights for new bids.

The Company is issuing the tenders to the interested, reputed and established advertisement agencies and individual companies/firms, to display and advertise in the city buses of various routes on the per bus basis offer in the form of amount of Premium to be paid to the company per month. The Company is willing to invites advertisement rates for 15 Buses which are running on various routes.

These 15 buses will be given on “Batch C” for advertisement (Batch C the number of buses are 15), The advertisement agencies will have to follow the rules and regulations as decided by the JCTSL.

### **3 Eligibility conditions for the advertisement of city bus tender document:-**

Only that firm/ company / Agency having following eligibility in their individual capacity may apply for this tender:-

1. The Tenderer should have experience of work as an advertising agency of minimum 3 years with any government department / municipal corporation / railway/cantonment/development authorities for which necessary documents have to be submitted.
2. The Tenderer Should submit NOC from The Jabalpur Municipal Corporation.
3. Tenderer has to submit GST no, and shop & establishment registration certificates.
4. Average annual Turnover of last three financial years minimum Rs.Fifteen Lakhs.
5. Tenderer should submit Certified balance sheet by CA of last three financial year.
6. Tenderer has to submit income tax return copy of last three financial years.
7. EMD of Rs. 75,000/- For Batch C Must be submitted Online Only on E-Tender Website.
8. The agency should not have been blacklisted by any authority self-declaration to this effect shall have to be furnished.
9. Note : A bidder shall submit Scanned copy of defined mandatory documents online, otherwise in technical evaluation they shall be immediately disqualified. The financial bid will be opened only for technically qualified bidders.
10. The JCTSL Reserve the Right to reject any/all offers/Tender without assigning any reason.
11. Jurisdiction area will be Jabalpur MP.

**sd**

**Chief Executive Officer**

**Jabalpur City Transport Services Ltd, Jabalpur**

#### 4 Mandatory Documents to be included with the tender

| Sno | Documents   | Attached/Not applicable |
|-----|---|-------------------------|
| 1   | <b>EMD of Rs. 75,000/- For Batch C Must be submitted Online Only on E-Tender Website, <a href="http://www.mptenders.gov.in">www.mptenders.gov.in</a></b>  |                         |
| 2   | <b>Financial Proposal should be submitted online only</b>   |                         |
| 3   | Work Experience   |                         |
| 4   | NOC   |                         |
| 5   | Self -Declaration for Agency should not be Black Listed   |                         |
| 6   | Tender Document cost of Rs 5000/- purchase online through <a href="http://www.mptenders.gov.in">www.mptenders.gov.in</a> under Jabalpur City Transport Services Limited.  |                         |
| 7   | Memorandum & article of association (if company) <b>to be enclosed with the Technical Proposal</b>  |                         |
| 8   | Copy of Pan Card, GST no etc <b>to be enclosed with the Technical Proposal</b>  |                         |
| 9   | Detailed financial statements (balance sheets, Profit & Loss A/c Schedule notes on accounts, IT Return <b>to be enclosed with the Technical Proposal for Last three financial Year ( 2015-16 , 2016-17 , 2017-18)</b> |                         |

#### 5 **Brief Schedule of tender activities is as below**

| Description   | <b>“Engagement of Agency for Advertisement Rights on City Buses of jctsl Jabaplur” For Batch C.</b> |
|---|---|
| Cost of Bid Document (nonrefundable)                | 5,000/- (Five Thousand only)  |
| Earnest Money (E.M.D.)                              | 75,000 Per Batch, 5,000/- (Five Thousand per Bus) Submitted Online Only.                            |
| Date of Pre Bid Meeting                             | 02/04/2019  |
| Last Date of Online Bid Submission                  | 01/05/2019  |
| Opening of ‘Bid’                                    | 03/05/2019  |
| Last date of tender submission physical (Hard copy) | 06/05/2019  |



## 6 Sealing and Marking of Bids

### A. **“Envelope : Technical Bid for Tender for Engagement of Agency for Advertisement rights on City Buses of JCTSL Jabalpur MP, for Batch C**

Should contain:

- (a) The original of the Technical Bid.
- (b) Original RFP document/MoM/any other correspondence, certificates and samples duly signed by authorized signatory.

i. The inner and outer envelopes shall be addressed to The Chief Executive Officer Jabalpur City Transport Services Limited, Jabalpur, and marked as below:

**“Tender for Engagement of Agency for Advertisement rights on City Buses of JCTSL Jabalpur MP” for Batch C.**

ii. The outer as well as inner envelopes shall indicate the name and address of the Bidder to enable the Bid to be returned unopened in case it is received late.

iii. If the outer envelope is not sealed and marked as above, JCTSL will assume no responsibility for the misplacement or premature opening of the Bid.

**B.** All technical documents Must be submitted online on website [www.mptenders.gov.in](http://www.mptenders.gov.in)

**C. Financial Bid : Financial Bid submit Online Only,** The Financial Bids open in online after technical evaluation.

**7 Determination of Successful Bidder:** The Successful Bidder shall be determined on the basis of highest advertisement rate per Bus Per month. Successful Bidder shall, have non-exclusive non-transferable rights to advertise on the buses in the city.

**8 Clarification of Bids:** During evaluation of bids, JCTSL may, at its discretion, ask the bidder(s) for a clarification of its bid. The request for clarification and the response shall be in writing. If the response to the clarification is not received by JCTSL before the expiration of the deadline prescribed in the written request for clarification, JCTSL reserves the right to make its own reasonable assumptions at the total risk and cost of the bidder.

**9 Rejection of Bid**

- a. A bid is likely to be rejected by JCTSL without any further correspondence, as non-responsive, if:-
  - i. bid is not submitted in the manner as prescribed in the Instructions to Bidders Section of this RFP document and is otherwise not in conformity with the terms and provisions of this RFP; or
  - ii. bid is not submitted in the bid-forms annexed in the RFP document; or
  - iii. Bid Security does not conform to the provisions set forth in this RFP document; or
  - iv. Failure of any one (or more) of the conditions set forth herein above shall result in rejection of bid.
  - v. In addition to the foregoing, in the event a bidder makes an effort to influence JCTSL in its decisions on bid evaluation, bid comparison or selection of the Successful Bidder, it may result in rejection of such bidder's bid.

**10 Discharge of Bid Security of unsuccessful bidder(s):** The Bid Security of unsuccessful bidders will be discharged / returned as promptly as possible after the expiry of bid validity period,

**11 Forfeiture of Bid Security:** The Bid Security of a bidder shall be forfeited if a bidder withdraws or amends the proposal during the period of bid validity, or in the case of a Successful Bidder, fails to sign the Advertisement Agreement or fails to furnish the required Performance Guarantee within the stipulated time in accordance with the Advertisement Agreement.

**12 Award of Contract:** JCTSL shall issue a letter of acceptance (“LoA”) to the Successful Bidder. JCTSL shall issue the LoA in duplicate to the Successful Bidder and the Successful Bidder would be required to sign and return the duplicate copy of the LoA as acknowledgement within 7 (seven) days of the receipt of the LoA by the Successful Bidder. In the event the duly signed duplicate copy of the LoA by the Successful Bidder is not received within the stipulated 7 (seven) days, JCTSL shall have the option to either extend such time limit for the receipt of the duplicate copy or deduct from the Bid Security of such Successful Bidder an amount which at the sole discretion of JCTSL is believed to be the loss and/ or damages suffered by JCTSL as a result of the delay in providing the acknowledgement.

**13 Signing of Advertisement Agreement:** Bidders should note that in the event of acceptance of its bid, the Successful Bidder(s) would be required to execute the Advertisement Agreement in the form annexed hereto. It is clarified that the issuance of the LoA shall be followed by signing of the Advertisement Agreement (as aforesaid) and thereafter the Successful Bidder shall be given rights to advertise on the buses as per the Advertisement Agreement. The signing of the Advertisement Agreement shall be completed NOT later than 15 days of the issuance of the LoA to the Successful Bidder or within such extended time frame as extended by JCTSL in its sole discretion. In the event the Successful Bidder is unable to execute the Advertisement Agreement within the time period, its bid security will be forfeited & his tender canceled.

**14 Annulment of Award:** Failure of the Successful Bidder to comply with the requirements set forth in this RFP and /or the provisions of the Advertisement Agreement shall constitute sufficient grounds for the annulment of the award of the bid and forfeiture of the Bid Security and cancellation of his tender.

**15 Failure to abide by the Advertisement Agreement:** The conditions stipulated in the Advertisement Agreement shall be strictly adhered to by the Agency and any violation thereof by the Agency may result in termination of the Advertisement Agreement without prejudice to any rights available to JCTSL upon such termination as set forth in this RFP and/or the provisions of the Advertisement Agreement.

**16 PERIOD OF CONTRACT**

**Period of Contract: The Term of advertisement contract will be three Years,** After the expiry of three years, The tender shall be renewable for further period and periods at the discretion of the JCTSL.

## 17 INSTRUCTIONS TO BIDDERS

- a. **Due Diligence:** The bidder is expected to examine all instructions, forms, terms and specifications in the RFP document. The bid should be precise, complete and in the prescribed format as per the requirement(s) of the RFP document.
- b. **Cost of Bidding and RFP document:** The bidder shall bear all costs associated with the preparation and submission of its bid and JCTSL will not be liable for any costs, regardless of the outcome of the bidding process. The RFP document would cost **Rs. 5,000 (Rupees five thousands only) nonrefundable** and is available on [www.mptenders.gov.in/](http://www.mptenders.gov.in/), Jabalpur City Transport Services Ltd.
- c. **Amendment of Bidding Documents:** At any time before the deadline for submission of bids, JCTSL may, for any reason, modify the RFP document by amendment. Any amendments / modifications to the RFP shall be through the issue of addendum(s) to the RFP, which shall set forth the said amendments / modifications thereto (hereinafter referred to as the “**Addendum(s)**”). All prospective bidders who have purchased the RFP document shall be informed of such Addendum(s) through website only, terms and conditions of all such corrigendum, Addendums(s) shall be binding on all bidders and shall form part of the agreement.
- d. **Documents constituting Bid:** In order for bidder(s) to qualify to bid for this RFP document, the bidder(s) shall be liable to submit the amount quoted per bus per month for ‘Batch C’ by the advertisement agency/ individual companies to display & advertise in the City buses on various routes in Jabalpur city. the RFP along with all documents required to be submitted as per the said appendix including the bid security. The Price Bid Offer given in these RFP document shall be firm and shall not be subjected to any exchange variations, labour conditions and fluctuations in railway freight, taxes and any conditions whatsoever.

## 18 Preparation of Bids

- A- **Earnest Money Deposit:** EMD of Rs. 75,000/- For Batch C Must be submitted Online Only on E-Tender Website. [www.mptenders.gov.in](http://www.mptenders.gov.in)

- B-** If the earnest money is not Submitted in accordance with the prescribed mode & amount mentioned as mentioned above, offer will not be proceed for Further Stage.
- C- Authentication of Bid:** The original bid shall preferably be typed and shall be signed by a person or persons duly authorized by the bidder in this behalf by way of a power of attorney duly executed by the bidder in the form set forth hereto. The person or persons signing the bid shall initial all pages of the bid document and provide full name and signature on the signature pages. Bidder should submit the self attested copies of all the supporting documents.
- D- Number of Copies of Bid:** The bidder shall submit technical bid separately, clearly marking each "Technical Bid", as appropriate, Bidder Must submit "Financial Bid". Online only.

#### **19 Online E-Tender submission process for Bidder :**

- i) For participation in e-tendering module for any department, it is mandatory for prospective bidders to get registration on website [www.mptenders.gov.in](http://www.mptenders.gov.in) Therefore, it is advised to all prospective bidders to get registration by making on line registration fees payment at the earliest.
- ii) Tender documents can be purchased only online and downloaded from website [www.mptenders.gov.in](http://www.mptenders.gov.in) by making online payment for the tender documents fee.
- iii) Service and gateway charges shall be borne by the bidders.
- iv) Since the bidders are required to sign their bids online using class – III Digital Signature Certificate, they are advised to obtain the same at the earliest.
- v) For further information regarding issue of Digital Signature Certificate, the bidders are requested to visit website [www.mptender.gov.in](http://www.mptender.gov.in) . Please note that it may take up to 7 to 10 working days for issue of Digital Signature Certificate. Department will not be responsible for delay in issue of Digital Signature Certificate.
- vi) If bidder is going first time for e-tendering, then it is obligatory on the part of bidder to fulfill all formalities such as registration, obtaining Digital Signature Certificate etc. well in advance.
- vii) Bidders are requested to visit our e-tendering website regularly for any clarification and / or due date extension.
- viii) Bidder must positively complete online e-tendering procedure at [www.mptender.gov.in](http://www.mptender.gov.in).
- ix) Department shall not be responsible in any way for delay /difficulties /inaccessibility of the downloading facility from the website for any reason whatever.

- x) For any type of clarification bidders can / visit [www.mptenders.gov.in](http://www.mptenders.gov.in) and help desk contract no. 0120-4001002 Mail id : eproc\_@nic.in Support timings: Monday to Saturday from 10:00 AM to 7:00 PM.
- xi) Interested bidders may attend the free training program in Bhopal at their own cost. For further query please contact help desk.
- xii) The bidder who so ever is submitting the tender by his Digital Signature Certificate shall invariably upload the scanned copy of the authority letter as well as submit the copy of same in physical form with the offer of particular tender.

**20 Evaluation of bids:** Notwithstanding anything contained in this RFP document, JCTSL will have sole and absolute right to evaluate each bid received in accordance with this RFP document.

**21 Validity Period:** Bids shall remain valid for a period of **180 days** (one hundred and eighty) from the date of submission of the bid. JCTSL reserves the right to reject a bid as *non-responsive* if such bid is valid for a period of less than **180** (one hundred and eighty) days and JCTSL shall not be liable to send an intimation of any such rejection to such bidder

**22 Extension of Period of Validity:** In exceptional circumstances, JCTSL may solicit the bidder's consent for an extension of the period of bid validity period. Any such request by JCTSL and the response thereto shall be made in writing and such extension of bid validity period by the bidder should be unconditional. A bidder may refuse JCTSL's request for such extension without forfeiting the Bid Security. A bidder accepting the request of JCTSL shall not be permitted to modify its bid.

**23 Mailing Address for Bids:** Bids shall be addressed to JCTSL and sent (through either registered post or courier) at the following address:

**Chief Executive Officer , JCTSL**

Cabin no 5 Transport Cell Jabalpur Smart City Office Manas Bhawan

JABALPUR M.P 482002

Ph. : +91-761-40145601, 8085922322

E-mail – [jctsl\\_2006@yahoo.co.in](mailto:jctsl_2006@yahoo.co.in) , [ceo@jctsl.org](mailto:ceo@jctsl.org).

**24 Last Date and Time for online submission and physical Submission :** The physical Submission bids must be received by JCTSL, at the specified address, latest by **1730 hrs. on 23.04.2019, online submission date is 22.04.2019.** In the event of the specified date which is stipulated as the deadline for submission of bids is declared as a holiday for JCTSL, the bids will be received up to the appointed time on the next working day at the same time.

- 25 Extension of Deadline for Submission of Bids:** If the need so arises, JCTSL may, in its sole discretion, extend the deadline for submission of bids by amending the RFP in this behalf. In such event, all rights and obligations of JCTSL and bidders will be subject to the deadline as extended. Any such change in the deadline for submission of bids shall be notified to the bidders.
- 26 Late Bids:** Any bid received by JCTSL after the deadline for submission of bids prescribed by JCTSL will be summarily rejected and may be returned unopened to the bidder. JCTSL shall not be responsible for any postal delay or non-receipt / non-delivery of any documents.
- 27 Modification and Withdrawal of Bids:** Bidder shall not be allowed to modify any part of its bid after the bid submission. In order to avoid forfeiture of Bid Security, a bidder may withdraw its bid after submission thereof, provided that JCTSL receives written notice of such withdrawal before the expiry of deadline for submission of bids.
- 28 Prohibited**
1. The advertisement is prohibited from carrying information or graphic or other items relating to alcohol and tobacco products. The licensee shall conform to all the provisions of COTPA Cigarettes and Other tobacco products (Prohibition of Advertisement and Regulation of Trade and Commerce, Production, Supply and Distribution) Act, 2003, as amended from time to time.
  2. The bidder should adhere to all applicable & relevant clauses, Rules from the Madhya Pradesh Outdoor Advertisement Media Rules, 2017.
  3. The advertisement will have no objectionable and indecent portrays of people, products or any items. The advertisements should not hurt the sentiments of any group or groups of the society.
  4. Political advertisements are not allowed.
  5. The use of JCTSL's name, logo or title without the licensor's prior permission is strictly prohibited. No co-branding with the License or is allowed, without prior permission.

## 29 Bus Routes Details

### Batch "C"

| Batch | Route no. | Route Name                       | Bus No.     |      | Type of Bus | No of Buses |
|-------|-----------|----------------------------------|-------------|------|-------------|-------------|
| C     | 1-2       | MOTHER TERESA TO GHANA           | MP 20<br>PA | 0446 | BIG BUS     | 5           |
|       | 4         | RAILWAY STATION TO TILWARA       | MP 20<br>PA | 0641 | BIG BUS     |             |
|       | 9         | DAMOHNKA TO BHEDAGHAT            | MP 20<br>PA | 0622 | BIG BUS     |             |
|       | 7         | RAILWAY STATION TO BHEDAGHAT     | MP 20<br>PA | 0646 | BIG BUS     |             |
|       | 9         | DAMOHNKA TO BHEDAGHAT            | MP 20<br>PA | 0629 | BIG BUS     |             |
|       | 12        | TRIMURTI NAGAR TO GVARIGHAT      | MP 20<br>PA | 0705 | MIDI BUS    | 10          |
|       | 13        | RAILWAY STATION TO BHEDAGHAT     | MP 20<br>PA | 0659 | MIDI BUS    |             |
|       | 17        | DEVRI PANAGAR TO RAILWAY STATION | MP 20<br>PA | 0753 | MIDI BUS    |             |
|       | 16        | DAMOHNKA TO MEDICAL              | MP 20<br>PA | 0755 | MIDI BUS    |             |
|       | 15        | MAHARAJPUR TO MEDICAL            | MP 20<br>PA | 0742 | MIDI BUS    |             |
|       | 16        | DAMOHNKA TO MEDICAL              | MP 20<br>PA | 0760 | MIDI BUS    |             |
|       | 1-2       | MOTHER TERESA TO GHANA           | MP 20<br>PA | 0675 | MIDI BUS    |             |
|       | 13        | RAILWAY STATION TO BHEDAGHAT     | MP 20<br>PA | 0668 | MIDI BUS    |             |
|       | 17        | DEVRI PANAGAR TO RAILWAY STATION | MP 20<br>PA | 0749 | MIDI BUS    |             |
|       | 1-2       | MOTHER TERESA TO GHANA           | MP 20<br>PA | 0710 | MIDI BUS    |             |

Note:- Routes once granted to bus operators shall be subject to change at any time with in Routes assigned to the operators during the term of the Contract with mutual consent with bus operators & approval of JCTSL Jabalpur or as per requirement of . Jabalpur City Transport Services Limited



### **30 Spaces/Area provided for Advertisement for Buses**

- a. Side Panels:  
Below yellow strip of RTO  
Back Panel:  
Below red strip of RTO.
- b. Apart from above said spaces any advertisement, inside or outside of buses is strictly prohibited.
- c. Advertising material should be flex printed and pasted type to be fixed by SR998 Adhesive or according to norms fixed by pollution control Board of India.
- d. In the event of mechanical failure or for any other reason if any passenger coaches are not operational/plying or if there is damage on the portion where advertisement are displayed. If the same is not rectified within a period of 15 days, in this event, the Agency shall still be liable to pay the fixed monthly charges but would be issued credit note by the company.
- e. JCTSL does not take any liability for not Operating/plying of buses due to strike, accident or any other issue regarding RTO and police. If such condition continues for more than 15 days then company will take action on mutual consent basis.

### **31 TIMING OF BUS OPERATION**

The buses would be operated by the Operator on daily 360 days in a year, from 6.30 A.M. to 10.00 P.M.

**Note : All the Govt. , JCTSL logo and Bus Route details should not be covered by the advertisements and any other printed material.**

**32 OFFER BID**

Amount quoted per bus per month for ‘Batch C’ by the advertisement agencies/individual companies/firms to display and advertise in the city buses on various routes in Jabalpur City in the prescribed form of Price Bid Offer available on E- Tender Portal

**33 OFFER/PRICE BID**

I, the undersigned \_\_\_\_\_

On behalf of M/S \_\_\_\_\_

(Name and address of the

bidder) \_\_\_\_\_

Of which I am a \_\_\_\_\_

Hereby submit my offer as under:

I have read all the General Conditions etc. in detail and on the basis of my full study of the above mentioned Document/s and the conditions, I undertake to display and advertise in the city buses on various routes in Jabalpur city, exactly in accordance with the general conditions as provided in the above mentioned documents.

I undertake to pay to the Jabalpur City Transport Services Ltd. Jabalpur as monthly amount of Per Bus per Month.

| S.No. | Batch/Type of Buses | No of Buses | Amount (In Figures) Per Bus Per Month | Amount (In Words) Per Bus Per Month |
|-------|---------------------|-------------|---------------------------------------|-------------------------------------|
| 1     | C- Big Bus          | 5           |                                       |                                     |
| 2     | C- Midi Bus         | 10          |                                       |                                     |

with 10% Increase of offered rate per annum.

**34 PAYMENT CONDITIONS**

Amount will be paid on monthly basis, amount shall be paid in the 10<sup>th</sup> day of the month comprising of additional One installments.

**35 VALIDITY OF OFFER**

Tender/offer shall remain open to acceptance for a period of 180 days from the date of opening of price bid.

**36 SECURITY DEPOSIT**

The Successful Bidder shall have to furnish Security Deposit in the form of FDR /D.D equivalent to the total premium offered by bidders for six Months for all the Buses, Which shall have to submit at the Time of agreement valid for the complete contract period from the date of agreement. The Security Deposit does not bear any interest,

**37 PENALTIES**

1. Matter and type of advertisement should be as per the prevailing law/act. If not, action will be taken as per the prevailing law and vendor will be sole responsible for such action.
2. If any damage is caused to any instrument or part of body/chassis/colour of the bus while sticking/removing advertisement discoloration of the paint, the cost of repairing such damage/replacing body parts, instruments or paint will be reimbursed by vendor as per actual costs.
3. If the vendor causes any discoloration of the paint on the bus while sticking/removing advertisements on the bus, s/he shall be liable to pay Rs. 5000/- per bus.
4. In case of installing advertisements beyond the area/space as specified by the JCTSL, the vendor is liable to pay Rs. 1000/- per bus.

THE JCTSL RESERVES THE RIGHT TO REJECT ANY/ ALL OFFERS WITHOUT ASSIGNING ANY REASON. ACCEPTANCE OF THE HIGHEST BID / OFFER IS NOT BINDING ON THE JCTSL.

**sd**  
**Chief Executive officer**  
**JABALPUR CITY TRANSPORT SERVICES LTD,JABALPUR**

**38 GENERAL INFORMATION**

All Individual / firms/companies applying for Expression of Interest are requested to complete the information in this form. Information to be provided for all owners or application who are partnership or individually owned firms.

Incase of Joint Ventures the details of all the firms entering into Joint Venture are to be submitted separately.

|    |   |
|----|---|
| 1. | Name of firm  |
| 2. | Head office address   |
| 3. | Telephone Contact   |
| 4. | Fax E.Mail  |
| 5. | Place of incorporation Year of incorporation /Registration<br>/Registration |

**STRUCTURE AND ORGANIZATION**

1. The applicant is
  - (a) an individual
  - (b) a proprietor firm
  - (c) a firm partnership
  - (d) a Limited Company or Corporation.

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2. Attach the organization Chart showing the structure of the Organization, including the Names of the Directors and Position of offers.

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## ANNEXTURE-II

### ANNUAL TURNOVER

| Year                     | Annual Turn Over in India Rs. as per Balance Sheet or Income Tax Clearance Returns |
|--------------------------|--|
| 2015-16                  | Rs.  |
| 2016-17                  | Rs.  |
| 2017-18                  | Rs.  |
| Average Annual Turn Over | Rs.  |

NOTE: The above data is to be supported by balance sheets / IT returns

**In case of JV the annual turnover of each company separately and cumulative should be submitted.**

**ANNEXTURE-III**

**PERSONNEL CAPABILITIES**

| SI. NO. | Name & Address of the Employee | Technical Qualifications | Post held | Date of Employment |
|---------|--------------------------------|--------------------------|-----------|--------------------|
| 1.      |                                |                          |           |                    |
| 2.      |                                |                          |           |                    |
| 3.      |                                |                          |           |                    |
| 4.      |                                |                          |           |                    |
| 5.      |                                |                          |           |                    |

**ANNEXTURE-IV**

**FINANCIAL CAPABILITIES**

| Financial Information in Rs, equivalent | For year 2015-16 | For year 2016-17 | For year 2017-18 |
|---|------------------|------------------|------------------|
| 1.Total Assets                          |                  |                  |                  |
| 2.Current Assents                       |                  |                  |                  |
| 3. Total Liabilities                    |                  |                  |                  |
| 4.Current Liabilities                   |                  |                  |                  |
| 5. Profit before Tax                    |                  |                  |                  |
| 6. Profit after Tax                     |                  |                  |                  |
| 7.Net Worth                             |                  |                  |                  |
| 8.Liquid Assent                         |                  |                  |                  |
| 9.Solvency Certificate from banker      |                  |                  |                  |

**Attach Certified balance sheets by CA for all three years (2015-16, 2016-17, 2017-18)**